



**WILL COUNTY LAND USE DEPARTMENT**  
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**BUILDING DIVISION – PROPOSED MANUFACTURING EXEMPT/PROCESS  
COMPONENTS PERMIT APPLICATION REQUIREMENTS**

Plans and Construction shall comply with the following adopted codes:

2012 International Building, Mechanical, Fuel Gas, Fire Codes  
2015 International Energy Conservation Code  
2011 National Electric Code  
2014 Illinois State Plumbing Code  
1997 Illinois Accessibility Code  
2014 Will County Building Code Chapter 150

**A process component is that part of a manufacturing/industrial operation consisting of, but not limited to: piping, tanks, vessels, and any other such equipment that may be necessary to the manufacturing process.**

1. A completed building permit application including the aggregate cost of construction.
2. A letter on company letterhead stating compliance with all Federal (including OSHA and/or Nuclear Regulatory Commission Regulations), State, and local regulations as well as adherence to all manufacturers' specifications.
3. A Plat of Survey or site plan indicating the location of the proposed component.
4. A completed contractor registration form; all contractors shall comply with the contractor licensing, registration, and bonding requirements of Will County Land Use.
5. Written approval from the Will County Health Department (well and septic), the applicable State/County/Township Highway department, and the local fire protection district.
6. One (1) electronic copy of drawings indicating the full scope of work. Foundation/structural support plans shall be sealed, signed, and dated from an Illinois licensed architect or structural engineer. MEP/FP drawings shall be sealed, signed, and dated by an Illinois licensed professional engineer or architect where applicable.
7. If the proposed component shall require the construction of a proposed building (including electrical, plumbing, mechanical, and fire protection), a separate building permit shall be required. Refer to Commercial Application Requirements 2016 for additional information.
8. If the proposed component changes or revises the proposed use of the property, the development review/zoning department may request a special use permit.
9. The development review/engineering department may require a site development permit if the proposed component requires grading, increases the impervious area, or is located in a flood plain, flood way, and/or wetland.
10. If special containment, hazardous materials, or outside storage is necessary, the Community Development/Resource and Recovery Division shall require additional permitting requirements.

Each submission is reviewed in the order in which it is received; each permit submission is date stamped and then goes to the Plan Examiner for the plan review. Initial permit review shall be made within a maximum of fifteen business days per local ordinance; the number of reviews depends largely on the quality and completeness of the submission. The applicant should budget time into the project schedule for permitting.

Manufacturing Exempt/Process Component permit fees are based upon aggregate cost of construction.

Additional requirements may be required from planning/zoning, engineering, resource and recovery, community development, and code enforcement. Additional requirements may be necessary based upon the permit application submittal and the circumstances of specific projects.